

The Friends of SaddleBrooke Libraries Needs YOU!

The Friends of SaddleBrooke Libraries (FSL) was established in 2000 to provide funding for new library materials and equipment for our three SaddleBrooke Community Libraries. FSL raises funds through membership fees, community education events, and tax-exempt gifts. **A strong FSL ensures that the libraries can provide new materials to SaddleBrooke residents.**

We are looking for volunteers in the following positions for 2020-21, starting as soon as possible.

Membership Committee: Reports Processor

Duties include running monthly reports and editing data to ensure data integrity in our membership database. May occasionally back up other processors. Skills needed – Comfortable with Microsoft Excel spreadsheets and the internet. Also organized, detail-oriented and analytical. Approximately 5-10 hrs/month. Can work from home. **If you are interested in learning more about this position contact Sharon Triester, Membership Chairperson at astriester@yahoo.com or call her at 825-9880.**

Membership Committee: Renewals Processor

Duties include sending monthly renewal notices to members and twice monthly thank you letters. May occasionally back up payment processor. Skills needed – Comfortable with Microsoft Excel and Word. Also organized and detail-oriented. Approximately 5-10 hrs/month. Can work from home. **If you are interested in learning more about this position contact Sharon Triester, Membership Chairperson at astriester@yahoo.com or call her at 825-9880.**

CRM Committee: Co-Systems Administrator

Duties include creating reports, implementing new functionality and ensuring data integrity in our new Bloomerang CRM system. Skills needed – Comfortable with web-based systems, Microsoft Excel and Word. Also analytical, organized and detail-oriented. Desirable to also have marketing or digital marketing experience. Approximately 2-3 hrs/week. Can work from home. **If you are interested in learning more about this position contact Bette Stephens, CRM Systems Analyst at fslmemberdata@gmail.com or call her at 206-819-8827.**

CRM Committee: Co-Chair

Duties include working with FSL Board members and the CRM Systems Administrators to increase engagement with current and prospective FSL members. Skills needed – collaborative, organized, analytical, and forward-thinking. Helpful to have marketing experience, including basic online systems familiarity. Approximately 5-10 hrs/month. Can work from home. **If you are interested in learning more about this position contact Laura Pauli, FSL President at lfpauli@aol.com or call her at 818-1742.**